

Group Corporate Office
Mehr Manzil O/S Lohari Gate
Multan

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info@mahmoodgroup.com

NOTICE OF THE ANNUAL GENERAL MEETING

Notice is hereby given that **54th** Annual General Meeting (AGM) of “Mahmood Textile Mills Limited” (the Company) will be held at 11 am at Registered/Head Office, Mehr Manzil, Lohari Gate, Multan and through video link facility on **Monday 28th October, 2024** to transact the following business:

- 1- To confirm the minutes of the last Annual General Meeting held on 28-10-2023.
- 2- To receive, consider and adopt the Financial Statements of the company for the year ended 30th June, 2024 together with Chairman’s, Directors and Auditors’ Reports thereon.

As required under section 223 of the Companies Act, 2017 and in terms of SRO No.389 (1)/2023 dated March 21,2023 the Financial Statements of the company has been uploaded on the website of the company which can be viewed using the following link and QR enabled Code:-

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- 3- To appoint Auditors for the year 2024-25 and to fix their remuneration. The present Auditors M/s. Crowe Hussain Chaudhry & Company, Chartered Accountants, Lahore being eligible have offered themselves for re-appointment.
- 4- To transact any other business as may be placed before the meeting with the permission of the Chair.

By Order of the Board

Multan
October 07, 2024

Liaqat Ali Dolla
Company Secretary

NOTES:

1. Book Closure.

The Share transfer books of the company will remain closed from Monday 21st October 2024 to Monday 28th October.2024 (both days inclusive). Transfers received in order at the office of the company’s Share Registrar, M/s Hameed Majeed Associates (Pvt) Limited, HM House 7 Bank Square, Lahore by the close of business hours (5:00 P.M) on 21st October.2024 will be treated in time for the purposes of attending and voting at the AGM. Proxy forms, in English and in Urdu languages are available on the Company’s website.

2. Instrument of Proxy.

A member entitled to attend and vote at the meeting may appoint any other member as his/her proxy to attend and vote. The instrument appointing a proxy and the power of attorney or other authority under which it is signed or a notarized attested copy of power of attorney must be deposited at the registered office of the company at least 48 hours before the time of the meeting. A proxy must be a member of the company. A company or a corporation being a member of the company may appoint a representative through a resolution of board of directors for attending and voting at the meeting.

3. Participation in the AGM through video link.

To attend the meeting through video link, the members and their proxies are requested to register themselves by providing the following information along with their Name, Folio Number, Number of shares held in their name, a valid copy of CNIC (both sides) or passport attested copy of board resolution/power of attorney (in case of corporate shareholder) through email at liaqat.cs@mahmoodgroup.com who registered after the necessary verification shall be provided with a video link facility by the company at the said email address. The login facility will remain open from the start of the meeting till its proceedings are concluded. The facility will be provided keeping in view of the provisions of section 132 of the Companies Act 2017.

Name of Member/ proxy holders	CNIC	Folio No./ Participant id/ Account No.	Cell No./ WhatsApp No.	Email ID

4. Members who have deposited their shares into Central Depository Company of Pakistan Limited (“CDC”) will further have to follow the applicable guidelines as laid down by the Securities and Exchange Commission of Pakistan in Circular No.1 of 2000.

5. Members are requested to notify in adequate time of any change in their addresses to the Share Registrar of the company. Name and address mentioned at serial no. 1 of the Notes.

6- Notice to Shareholder who have not provided CNIC:

The shareholders who have not yet provided their CNICs are once again advised to provide attested copies (both sides) of their CNIC's (if not already provided) directly to the Share Registrar at address given in Note No.1. The shareholders are further requested to furnished their **IBAN bank account number containing 24 digits directly the our share registrar** so that the dividend if any may be sent into their bank accounts. It is further clarified that **tax deduction** as presently applicable will be applicable on the dividend amount.

7- Unclaimed dividend /shares under section 244 of The Companies Act, 2017

The shareholders who for any reason, could not claimed their dividends for the previous years are advised to contact our Share Registrar M/S Hameed Majeed Associated (private) Limited 7- Bank Square Lahore to enquire/claim their dividend immediately. List of unclaimed dividend is available on the company's website, www.mahmoodtextile.com. www.mahmoodgroup.com

8- Conversion of physical shares in to Book Entry Form

As per section 72 of The Companies Act,2017 all the shareholders of listed companies are required to convert their physical shares in to **Book Entry** form with in a period not exceeding four years from the commencement of The Companies Act, 2017. The SECP vide its circular No. CSD/ED/misc/2016- 639-640 dated March 26, 2021 has advised the listed companies to pursue their members who still hold shares in physical form to convert their shares in to Book Entry Form.

Therefore, We, Mahmood Textile Mills Limited" hereby request all such members who hold physical shares to convert the shares in to book entry form at the earliest. For the purpose they may contact "Central Depository Company of Pakistan Limited" or any active member of the Pakistan Stock Exchange to open an account with the "Central Depository Company of Pakistan Limited "at the earliest possible.

9- Electronic Voting.

In accordance with section 143-145 of The Companies Act 2017 and Companies (Postal Ballot) Regulations, 2018, the right to vote through electronic voting facility and voting by postal ballot shall be provided to members of every listed company for, inter alia, all business classified as special business under "The Companies Act, 2017" in the manner and subject to conditions contained in the Regulations.

Accordingly, members of “MAHMOOD TEXTILE MILLLS LIMITED” will be allowed to vote through electronic voting or voting by post for the special business whenever needed in accordance with the requirements and subject to the conditions contained in the said Regulations.

10- Electronic Transmission of Annual Reports and Notices

The Annual Audited Financial Statements/Annual Report and Notice of Meeting for the year ended June, 30,2024 have been placed on the company’s website, which can be downloaded from the following link and QR enabled code:-

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The Securities and Exchange Commission of Pakistan has allowed the listed companies through its SRO No. 389 (1) dated March 21 2023 to circulate the annual audited financial statements to their members through QR enabled code and web link. The company shall circulate Annual Financial Statements through email address in case it has been provided by the member to the company and upon demand, supply hard copies of the Annual Financial Statements to the shareholders free of cost of a dully completed request Form which may be obtained from the company’s Website www.mahmoodtextile.com. www.mahmoodgroup.com